



#FillYourChildWithHope

Dear Parents,

Thank you for registering and trusting us with the care of your child for the 2019-2020 school year.

We are very excited to offer a new schedule this year that we believe best prepares our students for a successful transition to kindergarten.

Children of Hope provides a nurturing environment where children and families are encouraged to grow and develop together. Growth is enhanced in all domains: spiritual, cognitive, social, emotional and physical. Children learn through a wonderful combination of play and academics and our program is developmentally and age appropriate for the individual child.

This Enrollment Packet contains the following information:

- Program Overview
- Schedule and Fees
- School Calendar
- Registration Form
- Financial Contract
- Photo Release

Please return highlighted forms upon registration. You will receive a Parent Handbook and Parent Orientation information at the beginning of August.

Welcome!

Lynn Hockenberger
Preschool Director

2601 E. Thunderhill Place Phoenix, AZ 85048

Phone 480-759-1515

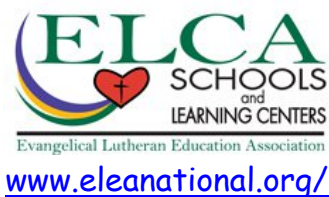
Fax 480-759-1436 childrenofhope@myesperanza.org

CHILDREN OF HOPE CHILD DEVELOPMENT CENTER MAKES NO DISCRIMINATION IN ADMISSIONS OR DETERMINATION OF ENROLLMENT ON THE BASIS OF RACE, SEX, COLOR, NATIONAL ORIGIN OR RELIGION

Children of Hope is committed to providing a positive and hands-on learning community where children can explore and create. Curriculum happens all day, in every routine, as we nurture the students' spiritual, social-emotional, cognitive and physical growth through child-centered developmental lessons. We form a true partnership with the family to build a strong foundation that will foster a life-long love of learning.

Based upon developmentally appropriate practices as described by the [National Association for the Education of Young Children \(NAEYC\)](#), the [Evangelical Lutheran Education Association \(ELEA\)](#), [The Creative Curriculum and the Arizona Department of Education's Early Learning Standards](#), Children of Hope has created a learning community that puts into practice what is known from research of how children learn in early childhood education.

Children of Hope is an active member of both the [Quality First Program](#), sponsored by First Things First, and the Evangelical Lutheran Education Association. The school's director holds membership in the National Association for the Education of Young Children and holds the Faith Representative seat on the East Maricopa Regional Council of [First Things First](#).



Our Purpose

- To recognize the uniqueness of each child and encourage self-esteem and individuality.
- To provide a strong, developmentally appropriate academic foundation for each child, helping to ensure future success through kindergarten transition and beyond.
- To provide purposeful work times and opportunities for children to ask questions, pursue ideas, get messy and creative, and thrive.
- To encourage each child to be concerned for others, to cooperate in work and play, and to develop a spirit of sharing.
- To provide an environment where Christian values are not just studied, but lived, with teachers showing examples of Christ's way of love, acceptance and forgiveness.
- To form a partnership with families that encourages growth and success for each child.

Why Choose Children of Hope?

- Low Teacher to Child Ratios
- Degreed/Certified Christian teachers who care about your child's total development and continually work to broaden their knowledge of Early Childhood Education.
- Hands-on experiences which are developmentally appropriate to each child's stage of development.
- Get Set for School (Handwriting & Math Without Tears) Curriculum formally embedded in our Pre-K Classes
- Conscious Discipline trained staff
- Enrolled in Quality First as a High Quality Center
- Month long Project Based Learning offered in Pre-K Friday class

THE TODDLER CLASS is a three-hour class that meets two days a week (T/Th) in which a variety of developmentally appropriate learning activities occur. Structuring the environment and planning activities for self-directed play, social interaction and learning is a fundamental part of the program. Curriculum activities include dramatic play, open-ended creative and sensory experiences (painting, sand and water play, modeling clay, collage activities, etc), construction activities with blocks and manipulative toys, gardening and outdoor activities. Different colors, animals, foods, numbers, shapes, and other topics are explored each day with books, art, and songs. The children get lots of love, attention, and nurturing everyday to make sure they feel safe, secure, and happy. Children do not have to be potty trained to join this class.

THE THREE-YEAR OLD CLASS meets for three hours each day three days per week (MWF). This class works toward helping the children verbalize their feelings and needs and toward developing positive social relations. At three, there is more role-play and more cooperative play. By the end of the year, playgroups have increased in size with four or five children interacting in the housekeeping corner or on the playground with imaginative play. There are group times, which include songs, stories, finger plays, art, music, and fun body movement activities. In addition, the children get a strong introduction to early childhood academics. Name and letter recognition, number recognition, one to one correspondence, shapes, etc. are explored and the children get a chance to enhance this academic learning with art projects, activities, and class themes. Games and activities also include making and identifying patterns, shapes, numbers, counting, and sorting. Every day the children have fun and gain a sense of pride and accomplishment with a specific job they are assigned. The children's fine motor skills are strengthened during art activities and children are encouraged to express themselves in the writing center.

THE FOUR-YEAR OLD PRE-KINDERGARTEN CLASSES meet four days a week (MTWTh). All children in this group will be eligible by age for Kindergarten the following year. A typical day in this program provides developmentally appropriate experiences in all domains: cognitive, social, emotional, physical and spiritual. This theme and center-based program allows children to utilize materials in more complex and extended ways. Opportunities for public speaking in front of peers are provided. Many of the activities, which include the nationally acclaimed *Get Set for School* program, promote the children's phonemic awareness and are critical to early reading success. The children practice writing letters and numbers with varying mediums and methods. Early mathematical skills are also developed with graphing, sorting, counting, and basic addition and subtraction. Music and movement are enjoyed daily. Children improve their fine motor skills with activities that include cutting, painting, coloring, and gluing. Scientific topics are presented to the children in fun and interesting, hands-on ways. Problem solving and other social emotional skills are essential and are practiced and modeled daily.

All of our classes include the following:

- Opening Circle (welcome, story time, calendar, music, etc.)
- Small Group Time (art, science, math, writing, reading, etc)
- Outdoor Time (every day the children have large motor skill play in the outdoor play area)
- Bathroom/Handwashing/Snack
- Music/Movement
- Quiet Reading
- Free Choice (small group activities, interest centers open for learning, free play, creative art activities, math and science experiences)



NEW SCHEDULE AND FEES FOR FALL/SPRING 2019-2020

Class	Days	Time	Monthly Rate	Size	Age of Child
Toddler Class	T/H	8:30 - 11:30am	\$280.00	1:4	2 yrs by 9-01-19
3's Class	M/W/F	8:30 - 11:30am	\$325.00	1:7	3 yrs by 9-01-19
Pre-Kindergarten (4 Half Days)	M/T/W/H	8:30 - 11:30am	\$420.00	1:7	4 yrs by 9-01-19
Pre-Kindergarten (Extended TH)	M/W T/H	8:30 - 11:30am 8:30am - 2:00pm	\$575.00	1:7	4 yrs by 9-01-19
Pre-Kindergarten Optional Monthly Friday Add-On Class featuring Project Based Learning	F	8:30 - 11:30am	\$100.00	1:7	4 years by 9-01-19

All tuition is based on a yearly amount and is payable in ten installments for August through May. Tuition payments are due on the 1st of the month. A 15% tuition discount will be applied to a second child enrolled in the same family.

A non-refundable **registration fee of \$150.00** is payable upon enrollment. Consideration for registering two or more children is as follows: Second child \$127.50 and third child is \$80.00. All fees and tuition payments are non-refundable. **Enrichment Classes and Lunch Bunch (3's Class and up) are offered for an additional fee between the hours of 11:30am – 2:00pm daily.**



Children of Hope Preschool Calendar 2019-2020

The following is a list of notable days and holidays for the Preschool Academic Year (based on Kyrene School District). Please understand that we will follow this as closely as possible and notify you as soon as possible with changes that Kyrene District or we might make.

August 7 and 8	First day of classes (later than Kyrene)
September 2	Labor Day
October 4 - 14	Fall Break
November 11	Veteran's Day
November 28 and 29	Thanksgiving Holiday
December 20 - January 5	Christmas Break
January 7 and 8	Classes Resume
January 20	Martin Luther King Jr. Holiday
February 17	President's Day
March 9 - 16	Spring Break
April 10	Good Friday
May 14 and 15	Last Days of Preschool (earlier than Kyrene)

REGISTRATION

CHILDREN OF HOPE PRESCHOOL

2601 E. Thunderhill Place Phoenix, AZ 85048 (480) 759-1515

CHILD _____ M or F
Last Name First Middle

ADDRESS _____
Street City Zip

DATE OF BIRTH _____ AGE _____ FREE SCHOOL T-SHIRT SIZE _____ XS _____ S
Month Day Year

PARENT/GUARDIAN INFORMATION

Mother's Legal Name _____ Lives with student _____ Father's Legal Name _____ Lives with student _____

Mother's Address: _____ Father's Address: _____

Home Phone: _____ Cell Phone: _____ Home Phone: _____ Cell Phone: _____

Occupation: _____ Work Phone: _____ Occupation: _____ Work Phone: _____

Email Address: _____ Email Address: _____

OTHERS IN HOUSEHOLD

<u>NAME</u>	<u>RELATIONSHIP TO CHILD</u>	<u>AGE</u>

STUDENT BACKGROUND

What is your religious affiliation? _____
Has your child been in preschool before? ___ Yes ___ No How Long? _____

DOES YOUR CHILD HAVE ANY ALLERGIES (FOOD OR SEASONAL) OR HEALTH PROBLEMS THAT WOULD RESTRICT HIS/HER PARTICIPATION IN ANY PRESCHOOL ACTIVITES?

Is there anything else we should know about your child? _____

In signing this application, I understand that:

1. The registration fee is NON-REFUNDABLE
2. Tuition is due the first of each month (a total of 10 monthly payments –August - May)
3. The teachers will use separation or re-direction in matters of discipline
4. Parents are welcome to visit the classroom at any time. Please coordinate with your teacher.

Parent Signature: _____ Date: _____
Class Assignment: _____ Fees Paid: _____

Children of Hope Child Development Center makes no discrimination in admissions or determination of enrollment on the basis of race, sex, color, national origin or religion.



Children of Hope Child Development Center 2019-2020 Parent Participation Agreement

Please read and initial the following statements. If you have questions, please do not initial any item until you have had your question answered by the CoH staff and understand it completely.

_____ I understand that all programs are based on meeting minimum enrollment requirements.

_____ I understand that registration fees and tuition are based on an annual rate and cannot be pro-rated or refunded under any circumstance (illness, vacation, holidays, etc.)

_____ I understand that tuition is due on the 1st of each month, August – May. Tuition is considered late if received after the 10th and can be assessed a \$15 late fee at that time. Auto pay can be set up through your bank. Returned check fees will be the responsibility of the payor.

_____ I understand that registration is for the entire school year. In the event I need to withdraw my child, I will give the preschool a 30-day written notice. If I fail to comply with this requirement, I will be charged one month's tuition to cover any monetary loss incurred by the preschool.

_____ I understand that I must maintain updated medical information annually and be current on all immunizations required by the Department of Health.

_____ I understand that my child's Lead Teacher will contact me prior to school starting (mid-late July) to schedule a Home Visit. This visit allows the teacher to (re) introduce herself with the student in the student's comfortable home setting prior to the first day of school.

_____ I understand that children too sick to participate in the full program (indoor and outdoor) must be kept home. I understand my child may return to school when fever and vomit free for 24 hours. Parents are to notify the preschool office of any absences and any contagious disease/illness (480-759-1515 Ext. 4).

_____ I understand the importance of reading all information provided to me by CoH staff in a timely fashion including posts and messages on Bloomz (Free Communication App), Family Handbook, emails, notes, newsletters, flyers and Parent Orientation Packet.

_____ I agree to attend Parent/Teacher Conference(s).

_____ I understand that my child will be released ONLY to those individuals whose names are listed on the DHS health form. Release to anyone other than those listed on the DHS health form will require arrangements with the Director.

_____ I understand that my child will be released from the program if he/she cannot benefit from the program or presents a danger to self or others as determined by teacher(s) and Director.

_____ I understand that monies raised from fundraisers/events throughout the year help supplement and support programs at the school.

Parent Signature _____ Date _____



Children of Hope Child Development Center
Photo Release Form

I, _____ hereby authorize _____
(Parent or Guardian) (Name of Student)

to participate in the making of projects consisting of photographs, video, film production, internet / website titled “Children of Hope Preschool” on or about the 2019-2020 school year. I specifically understand that Children of Hope Child Development Center shall hereby retain any and all rights in the photograph(s), or video/film production, internet/website, including but not limited to, the right to reproduce, copy, edit, exhibit, publish, or distribute such photograph(s), video, film and/or internet.

Parent or Guardian Signature: _____

Date: _____